**DOD** employees/subcontractors, Other Government Agency employees

Clearance Level	Highest Access Allowed	Guidelines for Processing and Approval
S or TS (Clearance must be final, no interim clearances will be accepted)	SNSI - No Weapons Data	Visitor or their representative completes a visit request. Visit requests must be on facility letterhead, a standard DOD classified Visit form or DOE Form 5631.20 (formerly 277), Request for Visitor Access Approval. Each visit request must include the visitors:
		<ol> <li>Name</li> <li>Social security number</li> <li>Date(s) of visit (not to exceed 364 days)</li> <li>Access level required</li> <li>Visitors clearance level (all clearance must be final, no interim clearances will be accepted)</li> <li>Date clearance was granted</li> <li>Purpose of visit</li> <li>Clearance verification (must be signed by the visitors security office)</li> <li>Citizenship of visitor</li> <li>LLNL host name(s)</li> <li>Company Information</li> </ol> Please inform your visitor or their security
		representative that the visit request must be faxed to LLNL Classified Visitor Control Section at (925) 422-6313.
S or TS (Clearance must be final, no interim clearance will be accepted)	SRD - No Weapons Data	Visitor or their representative completes a visit request. Visit requests must be on DOE Form 5631.20 (formerly 277), Request for Visitor Access Approval and sent to LLNL Classified Visitor Control Section at L-504, Fax (925) 422-6313.
S or TS (Clearance must be final, no interim clearance will be accepted)	SRD - Sigmas 1-13  Special Programmatic Access (SIS, Weapons Vault, Phase III)	Visitor or their representative completes a visit request. Visit requests must be on DOE Form 5631.20 (formerly 277), Request for Visitor Access Approval and sent to the National Nuclear Security Administration, Office of Nuclear Safeguards & Security (NA-51) for processing and approval, Fax (301) 903-3395.

		Please submit a courtesy copy to the LLNL Classified Visitor Control Section at L-504, Fax (925) 422-6313.
Q	SRD-No Weapons Data	Visitor or their representative completes a visit request. Visit requests must be on DOE Form 5631.20 (formerly 277), Request for Visitor Access Approval and sent to Department of Energy, SO-30, Fax (301) 903-4816.  Please submit a courtesy copy to the LLNL Classified Visitor Control Section at L-504, Fax
Q	SRD- Sigmas 1-13	(925) 422-6313.  Visitor or their representative completes a visit request. Visit requests must be on DOE Form 5631.20 (formerly 277), Request for Visitor Access Approval and sent to the National Nuclear Security Administration, Office of Nuclear Safeguards & Security (NA-51) for processing and approval, Fax (301) 903-3395.
		Please submit a courtesy copy to the LLNL Classified Visitor Control Section at L-504, Fax (925) 422-6313.